



PHILIP L. BROWNING
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

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MARK RIDLEY-THOMAS
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Fifth District

December 20, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR APPROVAL TO TERMINATE THE TECHNICAL CONSULTING SERVICES
CONTRACT WITH THE STATE OF CALIFORNIA OFFICE OF SYSTEMS INTEGRATION
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) seeks to terminate the Technical Consulting Services Agreement Number 75318682 with the State of California (State) Office of Systems Integration (OSI) at the request of OSI due to reduction in State funding. DCFS is requesting that the Chairman execute State Standard Agreement Amendment Number 1 to terminate the agreement between the County of Los Angeles (County) and OSI effective June 30, 2011.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Chairman to sign five copies of the State Standard Agreement Amendment Number 1 (Attachment A) to terminate the Agreement with OSI effective June 30, 2011, at a revised total cost of \$198,814, as detailed in the attached Agreement Summary (Attachment B).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 27, 2011, OSI provided to the County a 30-day advance notice of its intent to exercise its right to terminate Agreement Number 75318682, effective June 30, 2011, due to insufficient funds appropriated to the State Child Welfare Services (CWS)/Web Project for Fiscal Year 2011-12. A contingency provision of the Agreement states that "If funding for any fiscal year is reduced or deleted, the State shall have the option to either cancel the Agreement with no liability occurring to the State, or offer an agreement to the County to reflect a reduction in the contract amount."

Implementation of Strategic Plan Goals

Prior to termination, the contract was consistent with the principles of the Countywide Strategic Plan Goal No. 2: Children, Family and Adult Well-Being. The service provided by the County as technical consultant in the development and implementation of the CWS/Web Project was to enhance services to the children and their families.

FISCAL IMPACT/FINANCING

The State reimbursed the County at 100 percent of the cost of the salary, benefits and overhead expenses of one employee at the level of a Children Social Worker III, who served as technical consultant to OSI. Due to this early termination, the maximum contract sum was reduced by \$236,929, from \$435,743 for a three-year-term Agreement to \$198,814 for a term of one year and ten months, through June 30, 2011.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

As mandated by Welfare and Institutions Code 16501.5, OSI had implemented the statewide CWS/Web Project, which is an automated system that provides comprehensive statewide database information, case management and reporting capabilities for child welfare services. On August 4, 2009, your Board adopted and executed the State Standard Agreement Number 75318682 authorizing the County to accept reimbursement for 100 percent of the cost of one employee to serve as a technical consultant to OSI, effective September 1, 2009 through August 31, 2012.

OSI terminated Agreement Number 75318682 effective June 30, 2011. However, OSI needed to finalize the termination. The delay in a final written contract termination is attributed to the preparation of the required forms completed and submitted by OSI to the County. The required signature by the Chairman of the Board, County of Los Angeles will formalize the termination of the Agreement.

County Counsel has reviewed this Board letter and the State Standard Amendment Number 1. The Chief Executive Office (CEO) reviewed and approved the Board letter.

CONTRACTING PROCESS

No contracting process is necessary to terminate the Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The service provided by the County technical consultant to OSI is no longer needed. OSI gave the necessary 30-day advance notice to terminate the Agreement due to insufficient funds.

CONCLUSION

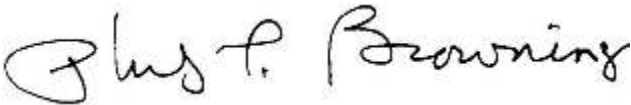
Upon approval and execution, it is requested that the Executive Officer, Board of Supervisors send one adopted copy of the Board letter and five originals of signed State Standard Agreement Amendment Number 1 to:

1. Kim Heartley-Humphrey
Chief, Acquisition and Contracting Services Division
State of California
Office of Systems Integration
P.O. Box 138014
Sacramento, California 95813-8014

and a copy of the adopted Board letter and attachments to:

2. Department of Children and Family Services
Contracts Administration Division
Attention: Armand Montiel, Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, California 90020

Respectfully submitted,

A handwritten signature in black ink that reads "Philip L. Browning". The signature is written in a cursive, flowing style.

PHILIP L. BROWNING

Interim Director

PLB:CMM:AM

RD:bv

Enclosures

- c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

AGREEMENT NUMBER 75318682	AMENDMENT NUMBER 1
REGISTRATION NUMBER	
eP 1024464	

1. This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
Office of Systems Integration
CONTRACTOR'S NAME
County of Los Angeles
2. The term of this Agreement is **September 1, 2009** through **June 30, 2011**
3. The maximum amount of this Agreement after this amendment is: **\$198,814.14**
One Hundred Ninety-Eight Thousand, Eight Hundred Fourteen Dollars and Fourteen Cents
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:
 - A) The term of this Agreement is hereby revised to end on June 30, 2011.
Original Term: 09/01/09-08/31/12
Revised Term: 09/01/09-06/30/11
 - B) The cost of this Agreement is hereby reduced to \$198,814.14.
Original Cost: \$435,743.00
Revised Cost: \$198,814.14
 - C) No other changes apply.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) County of Los Angeles		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Zev Yaroslavsky, Chairman		
ADDRESS Kenneth Hahn Hall of Administration 500 W. Temple Street Los Angeles, CA 90012		
STATE OF CALIFORNIA		
AGENCY NAME Office of Systems Integration		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Deborah Rose, Chief Deputy Director		
ADDRESS P.O. Box 138014, Sacramento, CA 95813-8014		

☐ Exempt per:

AGREEMENT SUMMARY

STD 215 (Rev 4/2002)

AGREEMENT NUMBER

AMENDMENT NUMBER

75318682

1

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME

County of Los Angeles

2. FEDERAL I.D. NUMBER

95-60000927

3. AGENCY TRANSMITTING AGREEMENT

Office of Systems Integration

4. DIVISION, BUREAU, OR OTHER UNIT

Child Welfare Services (CWS)/Web Project

5. AGENCY BILLING CODE

006551

6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT

Shirley Trice (916) 263-4282

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?

☐ NO☒ YES (If YES, enter prior contractor
name and Agreement Number)

County of Los Angeles – Agreement No. 00017763

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES

This is a county consultant contract with Los Angeles County to provide subject matter expertise for the CWS/Web Project.

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)

Pursuant to Exhibit B, Budget Detail and Payment Provisions, Section 2, Budget Contingency, the Office of Systems Integration (OSI) is exercising its right to terminate this Agreement between the Office of Systems Integration and County of Los Angeles effective June 30, 2011, 5:00 p.m. PST. Termination of this Agreement is required due to insufficient funds appropriated to the CWS/Web Project for state fiscal year 2011/2012.

10. PAYMENT TERMS (More than one may apply.)

☐ MONTHLY FLAT RATE☐ QUARTERLY☐ ONE -TIME PAYMENT☐ PROGRESS PAYMENT☒ ITEMIZED INVOICE☐ WITHHOLD _____ %☐ ADVANCED PAYMENT NOT TO EXCEED☐ REIMBURSEMENT/REVENUE

\$ _____ or _____ %

☐ OTHER (Explain) _____11. PROJECTED EXPENDITURES
FUND TITLE

ITEM

F.Y.

CHAPTER

STATUTE

PROJECTED
EXPENDITURES

OSI Fund

0531-001-9732

2009/10

1

2009

\$88,814.14

OSI Fund

0531-001-9732

2010/11

712

2010

\$110,000.00

OBJECT CODE 0750.404-02.75300

AGREEMENT TOTAL

\$198,814.14

OPTIONAL USE

AMOUNT ENCUMBERED BY THIS DOCUMENT

-\$236,928.86

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT

\$435,743.00

ACCOUNTING OFFICER'S SIGNATURE

DATE SIGNED

TOTAL AMOUNT ENCUMBERED TO DATE

\$198,814.14

12.

AGREEMENT

From

TERM

Through

TOTAL COST OF
THIS TRANSACTION

BID, SOLE SOURCE, EXEMPT

Original

09/1/2009

08/31/2012

\$435,743.00

Exempt

08/25/2009

06/30/2011

06/30/2011

(\$236,928.86)

Exempt

TOTAL

\$198,814.14

(Continue)